



# Governor's Commission on Disabilities Election Assistance Committee Agenda

**Thursday, January 31, 2012 @ 2pm**  
 John O. Pastore Center, 41 Cherry Dale Court,  
 Cranston, RI 02920-3049  
 (voice) 401-462-0100 (fax) 462-0106 (tty) via RI Relay 711  
 (e-mail) [disabilities@gcd.ri.gov](mailto:disabilities@gcd.ri.gov)  
 (website) [www.disabilities.ri.gov](http://www.disabilities.ri.gov)

	<b>Attendees:</b> Rory Carmody (Chair.); Casey Gartland (Vice Chair.); Kate Bowden, Regina Connor, Robert Rapoza, Lorna Ricci, Rob Rock
<b>Staff:</b>	Bob Cooper, Christine Rancourt Bruzzi, Christopher DeGrave
 <small>Clock graphic</small>	<b>2:00 Call to Order and Acceptance of the Minutes, Rory Carmody, Chair</b> <ul style="list-style-type: none"> <li>➤ Chair calls the meeting to order at 3:05pm</li> <li>➤ Introductions of Committee Members and Guests</li> <li>➤ Vice-Chairperson Nominations &amp; Vote</li> </ul>
 <small>voting check off graphic</small>	<p><b>MOTION:</b> To accept the minutes of the previous meeting as presented/ revised as follows.  <i>Motion by: R. Connor, Seconded: L. Ricci, Vote Unanimous.</i></p> <p><b>MOTION:</b> To accept the nomination(s) for vice-chairperson of the EAC Committee.        Casey Gartland Nominated for Vice-Chairperson.  <i>Motion by: L. Ricci, Seconded: R. Rock, Vote Unanimous.</i></p>
<b>Action Items:</b>	
 <small>money graphic</small>	<b>2:05 HAVA Grant: 2013 Budget Update, Bob Cooper, Executive Secretary</b> <b>Purpose/Goal:</b> To discuss expenditure of the HAVA grant cycle funding for utilization throughout the next two years and prior to the next election. <b>Discussion:</b> <ul style="list-style-type: none"> <li>➤ Update the committee on remaining HAVA funding after election cycle expenditure payments.</li> <li>➤ Discussion of budgetary next steps &amp; future spending plan for non-election years.           <ul style="list-style-type: none"> <li>○ \$341,740.48 remaining HAVA funds as of January 1<sup>st</sup>, 2013.</li> <li>○ GCD must spend or lose \$41,740.48 by September 1<sup>st</sup>, 2013.</li> <li>○ 100k per fiscal year for next three fiscal years.</li> <li>○ Utilize considerable portion of funding for school/ polling place modifications.</li> <li>○ Executive committee looking to piggyback other security and renovation projects to ensure best utilization of funding.</li> <li>○ Polling place physical access is a #1 priority.</li> </ul> </li> </ul>
 <small>polling place graphic</small>	<b>2:15 Election Day Accessibility Update, Christopher DeGrave, Asst. ADA Coordinator</b> <b>Purpose/Goal:</b> To update committee on the Election Day survey results, data collected and action plan. Report/ Spreadsheet will be shared and reviewed with committee. <b>***Attached***</b> <b>Discussion &amp; Updates:</b>

**From:** Open Meetings Admin

<openMeetings@sos.ri.gov>

**To:** <bcooper@gcd.ri.gov>, <openMeetings@sos.ri.gov>

**Date:** 2/4/2013 10:48 AM

**Subject:** SOS Open Meetings : Meeting Minutes

February 04, 2013

This is your electronic confirmation for the electronic filing of meeting minutes for the Disabilities - Election Assistance Committee, Governor's Commission on. The meeting minutes filed are in for the meeting held on: January 31, 2013 14:00:00.

This notice was electronically filed on the Secretary of State Open Meetings Website on: February 04, 2013 10:48:15 am.

Please retain this message as your official proof of electronic filing.

Sincerely,

The Open Meetings Team at  
Office of Secretary of State A. Ralph Mollis  
State House Room 38  
Providence, RI 02903  
(401) 222-2357  
(401) 222-1404  
TTY: 711  
openmeetings@sos.ri.gov  
sos.ri.gov

- Spreadsheet drafted to highlight findings in Polling Monitor Surveys
  - # of Inspectors/ Surveyors in the field: **20**
  - Locations Surveyed: **257 of 413**
  - Locations w/ No Issues: **199**
  - Locations w/ @ least 1 Issue Identified: **58**
  - Total number of Issues Identified/ Reported: **128**
- Final report and letters to Boards of Canvassers will follow.
- Report to be officially sent to BOE/ Local Board's of Canvassers for review (delay due to letter formulation including grant funding availability)
  - Current letters will be modified to include all BOE Technician findings.
  - Letters will include any violations, repairs/ changes necessary, HAVA grant availability/ capabilities and RIGCD resources for election accessibility.
- School safety and security initiative discussed w/ Committee & BOE- Committee plans to combine efforts for grant utilization to increase security & main entrance accessibility.
  - Letters will be sent to RI Board of Elections, local boards of canvassers, RI Department of Education and local police departments to spread the word of our assistance.



money graphic

**2:45 Polling Place Grant Requests, Christopher DeGrave, Asst. ADA Coordinator**

**Purpose/Goal:** To review election day findings, procedures and answer questions regarding the potential for new voting equipment.

**Discussion:**

- Charlestown Rescue in Charlestown, Rhode Island has requested and applied for a polling-place modification grant.
- **\*\*\*Discussion to hold the Charlestown Rescue Grant Application until the BOE can evaluate the location and ensure its future use.**
- Moving out of district polls may cause issues with use or termination of some polling sites. RIGCD and BOE will be working closely to ensure proper grant usage to locations utilized as future polling places.
- No other grant requests at this time.
- Grant notification & publicizing discussion- Request for BOE assistance to spread the message.
- Discussion concerning main entrance utilization and use of only one entrance. Committee to research facts and data to help implement procedures to ensure non-discriminatory entrance policy.



calendar graphic

**3:10 Announcements, Agenda and Scheduling the Next Meeting, Rory Carmody, Chairperson**

Items to be placed on the next meeting's agenda:  
None at this time.

Next meeting will be on: ***Thursday, March 21<sup>st</sup>, 2013***



alarm clock graphic

**3:15 Adjournment, Rory Carmody, Chairperson**



**MOTION: To adjourn at: 3:15pm**

Motion by: R. Connor, Seconded: L. Ricci, Vote Unanimous.